

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS  
COMPLAINTS COMMITTEE MINUTES  
January 16<sup>th</sup>, 2025**

A meeting of the Kentucky Board of Licensed Professional Counselors was held via teleconference on January 16<sup>th</sup>, 2025.

**MEMBERS PRESENT**

Beverly Martin  
Jake Roberts  
Denise Hutchins

**DPL STAFF**

Robert Brossart, Board Administrator

**MEMBERS ABSENT**

**LEGAL COUNSEL**

Sara Janes, OLS

**OTHER**

Jesslyne Mann

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**CALL TO ORDER**

Beverly Martin called the meeting to order at 3:02 p.m.

**APPROVAL OF MINUTES**

December 2024 meeting minutes to be moved to full board meeting for vote has board chair filled in for committee members that were unable to attend in December.

**LPC INVESTIGATIONS – See Below**

**COMPLAINTS COMMITTEE**

Sara Janes requested the Board enter closed session, pursuant to KRS 61.810(1)(j) and (1)(k) regarding deliberations of quasi-judicial bodies at which information protected by federal and state law may be discussed, to discuss complaints. So moved by Jake Roberts, seconded by Denise Hutchins, which carried. The board entered closed session at 3:12 p.m.

Jake Roberts made a motion to leave closed session at 5:18 p.m. The second by Denise Hutchins was carried. No action was taken during closed session.

**INVESTIGATIONS**

- 2022LPC-00033 – Private Admonishment – Three (3) hours of CEUs on dual relationships in couples counseling and recommendation when working with couple where only one is the client licensee should get an acknowledgement in writing of which individual is the client.

**COMPLAINTS COMMITTEE**

**Recommendations:**

- 2024LPC-00032 – Defer to February 2025 complaints committee meeting.
- 2024LPC-00045 – Refer to Clinton Investigations.
- 2024LPC-00046 – Dismiss.
- 2024LPC-00047 – Dismiss.

- 2024LPC-00051 – Private Admonishment with the condition licensee retake three (3) hours of CEU's on law course.
- 2024LPC-00052 – Dismiss. Board appreciate Respondent taking responsibility and preemptive actions with other supervisees.
- 2024LPC-00054 – Request all documentation and evidence referenced in the response no later than February 11, 2025.
- 2024LPC-00055 – Private Admonishment - Three (3) hours of CEU's on law course.
- 2024LPC-00056 – Dismiss.
- 2024LPC-00057 – Private admonishment. Admonish not to provide any new trainings on KY Law without prior board approval of the training and show proof of refund for those who had taken course that were not board approved within 90 days.
- 2021LPC-00003 – Approved.
- GH Quarterly Report – Approved.
- 2024LPC-00015 – Approved.
- Email regarding unable to find CEUs – CEUs courses found under PESI, Resolution Academy, CE4LESS
- Email requesting to speak to complaints committee – Denied.

Beverly Martin made motion to approve recommendations to present to full board at the regular board meeting on January 17th, 2024. Seconded by Denise Hutchins. Motion carried.

**ADJOURN**

Denise Hutchins motioned to adjourn at 5:25pm., seconded by Beverly Martin. Motion carried.